

Camden County Board of Commissioners**Regular Meeting****May 7, 2007****8:00 A.M.****Historic Courtroom****Camden, North Carolina****MINUTES**

The regular meeting of the Camden County Board of Commissioners was held on Monday, May 7, 2007 at 8:00 a.m. in the Historic Courtroom, Courthouse Complex, Camden, North Carolina. The following members were present:

Chairman Jeffrey B. Jennings

Vice Chairman Philip Faison

Commissioners Melvin J. Jeralds, Carolyn O. Riggs, and Mike Andrews

Also attending was County Manager Randell Woodruff, Clerk to the Board Ava Gurganus and County Attorney John Morrison.

Chairman Jeffrey Jennings called the meeting to order. Commissioner Carolyn Riggs gave the invocation and led the Pledge of Allegiance.

Presentation – Holly Lassiter – Juvenile Crime Prevention Council (JCPC) FY2007-2008 Program Agreement

Holly Lassiter explained and reviewed the JCPC FY2007-2008 Program Agreement and budget.

The 2007-2008 Camden County Juvenile Crime Prevention Council Program Agreement is for youth at-risk/adjudicated programs such as Teen Court, Restitution, Skill Building, 4-H Youth Summer Day Camp, and CROWN Kids.

This budget and program agreement has been approved by the local JCPC Board and requires approval by the Commissioners before being mailed to the local Eastern office in Greenville for its final approval.

DJJDP/JCPC Funds	\$53,874.
Local Match (20%)	\$10,775.
In Kind Match	\$ 8,329.
The total available funds are	\$72,978.

Commissioner Mike Andrews made a motion to approve a 20% cash match of \$10,775.00, with an in kind match of \$8,329.00, and authorize the Chairman to sign necessary documents. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Public Comments

Norman Gregory, 132 Lauren Lane, David Temple, 134 Lauren Lane, Harry Blankenship, 141 Lauren Lane, and Margaret Gallant, 140 Lauren Lane of Bartlett's Landing filled in the ditches on their property; spoke against undoing the work; feels that this is a state right of way issue and that the county has no authority to tell them they are in violation; and Gretchen Bryum of NCDOT was contacted before any ditches were filled in and Ms. Bryum gave the approval to fill in the ditches.

Consideration of Minutes – April 16, 2007 Regular Meeting

Commissioner Melvin Jeralds made a motion to approve the minutes of the April 16, 2007 regular meeting subject to correction of typographical and technical errors. The

motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Consideration of Agenda

Chairman Jeffrey Jennings added *Item 7. Old Business, C. Jeffrey Lees - Register of Deeds Office Expansion* and *Item 18. Closed Session for the purpose of discussing Land Acquisition.*

Commissioner Mike Andrews made a motion to approve the agenda as amended. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Consideration of Ordinance No. 2007-02-02 – A Proposed Ordinance Amending the Camden County Code of Ordinances – Chapter 151

Dan Porter reviewed the main changes since the public hearing regarding Ordinance No. 2007-02-02.

Following the public hearing on March 19th, and the commissioners' discussion at the April 2, 2007 meeting, the Planning staff, after consultation with the Planning Board, is recommending the following changes to the original recommendations:

General Use Districts

Maintain existing five (5) acre minimum lots size, rather than increasing to ten (10) acres.

Open Space Requirements

The current UDO has a number of requirements regarding recreation, open space, buffers, and community facilities. The attached spreadsheets show the accumulated requirement for a variety of subdivision sizes. It should be noted that at the current 5% open space requirement a development of two hundred (200) acres would have only 1.45 acres of "non buffer" open space. Based on the analysis at 5% though 25% the recommendation is to:

- 1) Modify open space requirements for standard subdivisions (1 unit per acre) from 5% to 15%, and
- 2) Increase higher density subdivisions and multi family developments from 15% to 25%.

Map Amendments

Utilize the proposed zoning map changes as the basis for future decision-making on rezoning requests, but postpone any wholesale rezoning at this time. This will encourage the desired type of development, without dictating premature zoning decisions.

Commissioner Melvin Jeralds made a motion to approve all proposed changes to GUD on the *151.334 Table of Permissible Use* as recommended from the Planning Board and to be effective immediately. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Mike Andrews made a motion to keep *Section 15.182 Fire Hydrants* in Ordinance No. 2007-02-02 which requires larger developers to provide adequate fire pressure be left in the ordinance. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Carolyn Riggs made a motion for minimum lot size to stay at one (1) acre throughout the county.

Following discussion, Commissioner Carolyn Riggs withdrew her motion.

Hearing no objections, Chairman Jennings directed Planning Director Dan Porter to coordinate a work session regarding Ordinance No. 2007-02-02 with the John Locke Foundation, Planning Board and Commissioners.

Commissioner Philip Faison made a motion to table Ordinance No. 2007-02-02 until meeting with the John Locke Foundation, Planning Board and Commissioners was held. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Mike Andrews made a motion to cancel the scheduled public hearing on the map amendments for May 21, 2007. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Clarence Richardson – Tax Payment Plan Request

During Public Comments at the March 19, 2007 Commissioners meeting, Mr. Clarence Richardson asked the Board to consider a tax payment plan for his property taxes due to being recently disabled and is waiting for his disability checks to begin.

Following the recommendation by Tax Administrator Mary Rhodes, Commissioner Mike Andrews made a motion to accept the Tax Administrator recommendations to set up a property tax payment schedule for Mr. Clarence Richardson. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Jeffrey Lees – Register of Deeds Office Expansion

Mr. Lees reported the following regarding the Register of Deeds office

- drawings are 75% completed;
- details need to be finalized;
- a preliminary estimate of cost for the building is \$400,000.00;
- site work cost needs to be determined;
- Dominion Power estimates the cost to relocate the service is \$56,000.00 and the Board must decide if the service will be consolidated by disconnecting the existing meters and connecting to the expansion.
- Asked for feedback in order to submit a cost estimate by Wednesday May 9, 2007.

Chairman Jeffrey Jennings instructed Mr. Lees to get electrical contractor costs and cost from Dominion Power to combine the complex electrical service before Mr. Lees can move forward. Chairman Jeffrey Jennings also urged Mr. Lees to get cost estimates as soon as possible to the County Manager.

Presentation of the FY2007-2008 Budget Message

County Manager Randell Woodruff submitted the following FY2007-2008 Budget Message to the Board:

FY 2007-2008 Budget Message

THE CAMDEN COUNTY BOARD OF COMMISSIONERS
Mr. Jeffrey B. Jennings, Chairman
Mr. Philip Faison, Vice Chairman

Mr. Melvin J. Jeralds
Mr. Mike Andrews
Ms. Carolyn O. Riggs

May 4, 2007

MEMBERS OF THE BOARD:

In accordance with General Statute 159-11, I hereby submit to you for your consideration the proposed FY 2007-08 budget for Camden County. A copy of the recommended budget has been filed with the Clerk to the Board and is available for public inspection.

PUBLISHING OF COUNTY-WIDE REVENUE-NEUTRAL TAX RATE

In accordance with General Statute 159-11, the Camden County Revenue-Neutral tax rate is hereby stated as required. The general reappraisal of real property for Camden County must occur every seven years or sooner. Camden County's last reappraisal of real property was in 2001. State law requires that units of local government, including authorities, publish a revenue-neutral tax rate in the budget immediately following the completion of the general reappraisal of real property. The purpose of the revenue-neutral tax rate is to provide citizens with comparative information.

The FY 2007-2008 operating budget follows the general reappraisal of real property for Camden County. The revenue-neutral tax rate, as defined by G.S. 159-11(e), is the rate that is estimated to produce revenue for the next fiscal year if no reappraisal had occurred. The rate is then adjusted by a growth factor equal to the average annual percentage increase in the tax base due to improvements since the last general reappraisal.

The reappraisal produces a tax base of \$1,082,209,571 for Camden County. The tax levy for the current fiscal year is \$5,654,545 and the growth factor since the last general reappraisal is 5.72 percent. Using the formula mandated by state law, the revenue-neutral tax rate for Camden County is 52 cents. The proposed property tax rate for FY2007-08 is 55cents, which represents a decrease from the property tax rate of 35 cents.

A major factor that must be considered when setting the new tax rate is the negative impact it could have on the county's receipt of the Low-Wealth School Funding for Camden County Schools. If the proposed .55 ad valorem tax rate is adopted along with the county wide .05 fire tax rate, the total tax burden would be slightly above the threshold of .596 to prevent the loss of these funds. Currently the system receives approximately \$671,656 in Low-Wealth funding. If these funds were not received the county would have to make up this revenue from another source. In the coming days meetings will be held with local & state school officials to ensure the county will continue receiving this funding.

GENERAL FUND

The FY 2007-2008 Budget is presented for your consideration. The recommended Ad Valorem tax rate is \$0.55. The funding (seven cents) is in place to cover the debt service on the \$12,000,000 loan for the Camden Intermediate School and for renovations at Grandy Primary School.

With the \$0.55 per \$100 valuation and 97.75% collection rate on the real and personal property and 81.76% collection rate on vehicles, one cent of tax equals \$98,091.

Also included in the \$0.55 tax rate is the "School Dime" (reduced to six cents) which is used to fund other school debt service.

This year's General Fund Budget is \$1,611,506 or 18% more than last year's budget. While there have been some increases, most of these changes are items that are beyond the control of the county to contain:

Property & Liability, Wkrs. Comp. Insurance	\$ 43,895
Central Communications	27,314
Schools Current Expense	239,556
Department of Social Services	48,122

Pasquotank-Camden Library	62,454
Elections (full time)	30,372
Planning (aerial photos)	39,363
Sheriff (three vehicle, etc.)	104,213
Solid Waste	70,978
Non-Departmental (phone system, video equip.)	68,630
Soil & Water Conser. (cost share technician)	12,500
Debt Service	630,311

SOUTH CAMDEN WATER & SEWER

The Reverse Osmosis Water Treatment Plant has been operating since October 2002 and has been very successful. Currently the system has 1927 active water accounts adding several each month. The Camden Village Core Sewer Project is under way and should become operational by November/December 2007. This project cost is \$8,857,039 with the county's cost of \$1,293,027. This project will provide sewer for all of the county schools, the Courthouse Complex and a corridor along US158 & NC343 in the central portion of the county.

COURTHOUSE/SHILOH FIRE COMMISSION

The fire tax is recommended to remain at \$0.05 per \$100 valuation this year. The revenue-neutral tax rate for the Courthouse-Shiloh Fire District would be \$.03. The Fire Commission purchased a new Custom Pumper this past year. This increase in revenue will be used for purchasing Air Packs, the purchase of land for the Shiloh Station and debt service on the pumper.

SOUTH MILLS FIRE COMMISSION

The fire tax is recommended to remain at the present rate of \$.05. per \$100 valuation. The revenue-neutral tax rate for the South Mills Fire District would be \$.0275. The increase of \$85,677 will be used to fund the debt service on the new truck and reserve funds for a new building.

DEPARTMENT OF SOCIAL SERVICES

The total budget shows an increase of \$48,122 in the county portion, due to the Medicaid, Daycare and Adoption expense increases. Due to the increase in caseloads, an additional Income Maintenance Caseworker III is included in the proposed budget.

JOYCE CREEK DRAINAGE DISTRICT

A \$0.02 per \$100 valuation tax rate for the district is again proposed for this year. The revenue-neutral tax rate is \$.011. Expenses include ditch maintenance and some reserve for natural disaster/storm cleanup.

COMMUNITY PARKS TRUST FUND

The Senior Trail Trust Fund, Dismal Swamp Trail Trust Fund, and Shiloh Landing Trust Fund have been combined with the Community Park Fund at the suggestion of the Auditor and the Board of Commissioners Budget Committee.

REVALUATION RESERVE FUND

The county contribution will continue to be \$100,000 this year to be on schedule for the next revaluation cycle in four to six years.

COUNTY CAPITAL RESERVE FUND

The funding for this fund comes from the \$0.01 Land Transfer Tax which is levied on land sales and the Utilities Franchise funds which Camden County now receives due to its becoming a "Unified Government". The revenues are estimated at \$800,000 this year. The major expense will be the debt service on the DSS Building and the new Albemarle Regional Jail (our portion is 13%). The Register of Deeds addition is budgeted at \$400,000. Additionally this fund will be used for the proposed CIP projects.

SCHOOL CAPITAL RESERVE FUND

A percentage of the Local Option Sales tax and "School Dime (proposed to reduce this to six cents) funds will be used for debt service on the QZAB I, QZAB II and the \$1,000,000 Loan as well as the School Capital Outlay expense of \$252,000. An additional \$41,000 will be used for setup of the modular classrooms at "Cam Tech High

School.” The debt service on the Intermediate School is \$682,400 and will be funded with the previously set Fifteen Cents that has now been reduced to a proposed seven cents.

CAMDEN INTERMEDIATE SCHOOL PROJECT

The \$10,000,000 USDA loan is for 40 years at 4.125%. An additional \$2,000,000 loan from USDA with interest of \$.375% will be used if needed.

The recommended FY2007-2008 budget will meet the county’s needs in a fiscally responsible manner while working to improve the county’s financial strength. This progressive budget is necessary to allow the county to move forward with the funding of projects in the Capital Improvement Program. As the Board of Commissioners has discussed several times over the past couple of years, the county is in a transition period that requires forward thinking and planning for the future needs of the county and its citizens. Therefore, it is recommended the Board of Commissioners take advantage of this opportunity to implement the financial policies set out in the CIP and adopt the recommended budget with the goal of not imposing any additional tax increases until the next revaluation which will be at least four years and up to seven years into the future.

I thank all the department heads for their cooperation in helping to complete this budget process and applaud their hard work to make Camden County an entity providing quality services in a professional environment. Special thanks go to the Finance Office staff for their assistance. As you move forward with your review of the proposed budget feel free to call me or come by the office to discuss items or issues you have questions or concerns about.

Respectfully submitted,
Randell K. Woodruff
Budget Officer/County Manager

Set Public Hearing – FY2007-2008 Budget

On the same day that the Budget Officer submits the budget to the governing board, the Budget Officer shall file a copy of it in the office of the Clerk to the Board where it shall remain available for public inspection until the budget ordinance is adopted.

The Clerk shall make a copy of the budget available to all citizens and news media in the county.

The Budget Officer shall also publish a statement that the budget has been submitted to the governing board, and is available for public inspection in the office of the Clerk to the Board. The statement shall also give notice of the time and place of the Budget Hearing required.

Before adopting the budget ordinance, the board shall hold a public hearing at which time any persons who wish to be heard on the budget may appear.

Commissioner Mike Andrews made a motion to set Public Hearing for the FY2007-08 Budget on Monday, May 21, 2007 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Revision to the Camden County Personnel Policy - Sick Leave

Commissioner Melvin Jeralds made a motion to approve the revision to the Camden County Personnel Policy regarding *Section 12. Sick Leave*, which is in conjunction with the changes to *Section 19. Workers Compensation*. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Tax Releases, Pick Ups & Refunds

Commissioner Mike Andrews made a motion to approve the tax releases, pick ups and refunds as submitted by the Tax Administrator. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

<u>Name</u>	<u>Amount</u>	<u>Type</u>	<u>Reason</u>	<u>No.</u>
Melanie Futch	\$106.15	Release	Turned in Plates	8963
Jason Keeter	\$115.48	Release	Turned in Plates	8958
Kara Palmer	\$274.11	Release	Military Exempt	8956
Crystal Taber	\$285.18	Release	Military Exempt	8953
David Meiggs Logging	\$176.23	Release	Wrong County	8924
Andrew Heath	\$143.57	Release	Turned in Plates	8923
Franklin Williams	\$128.75	Pick Up	Roll Back Tax	8948

Authorization to Collect – January Renewals

Commissioner Mike Andrews made a motion to approve the authorization to collect for January renewals. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County (Jan.. Ren.) Due 5/1/07

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
26,525.21	32,882.34	14,214.02	73,621.57

Witness my hand and official seal this 7th day of May, 2007.

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Tax Administrator of Camden County

Tax Collection Report – April 2007

Commissioner Mike Andrews made a motion to approve the tax collection report for April 2007 as submitted by the Tax Administrator in the amount of \$141,151.91. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Estimated Property Tax Values

Commissioner Mike Andrews made a motion to approve the estimated property tax values as submitted by the Tax Administrator. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

TO: CAMDEN COUNTY BOARD OF COMMISSIONERS

THE FOLLOWING IS THE ESTIMATED PROPERTY VALUE OF CAMDEN COUNTY:

	<u>Real</u>	<u>Personal</u>	<u>Vehicles</u>	<u>Total</u>
South Mills	355,658,797	9,546,063	31,833,923	397,038,783
Courthouse	375,372,439	10,322,759	37,748,895	423,444,093
Shiloh	233,074,757	2,228,523	19,423,415	254,726,695
Subtotal of County				1,075,209,571
Estimated Utilities				7,000,000
Total of County				1,082,209,571
Joyce Creek District	<u>Real</u>	<u>Personal</u>	<u>Vehicles</u>	<u>Total</u>
	208,367,499	3,304,605	18,843,853	230,515,957

Code Enforcement Report

Code Enforcement Officer Josh Harris presented and reviewed the Code Enforcement Report.

Special Water Management District

An initial Drainage and Stormwater Management Study was completed in 2005 by Hobbs Upchurch & Associates. The study identifies four (4) watersheds including the creeks, tributaries, and major farm ditches that flow into either the Pasquotank or North Rivers. The study also identifies some of many maintenance issues in each watershed resulting from fragmented responsibility for ditches and tributaries. A general cost estimate for improvements and ongoing maintenance is presented along with a recommendation to establish and fund them through four (4) separate management districts.

Following discussion, and hearing no objection, Chairman Jeffrey Jennings so ordered staff to move forward and directed the county attorney to provide a draft of language for creating a water management district.

Set Public Hearing – Ordinance No. 2007-05-01 – An Ordinance Amending the Camden County Zoning Map – Rezoning Application – William Bartlett – UDO 2007-04-08

Commissioner Melvin Jeralds made a motion to set public hearing for Ordinance No. 2007-05-01 for May 21, 2007 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Set Public Hearing – Special Use Permit Application – UDO 2007-04-09 – Minor Subdivision – William Bartlett

Commissioner Mike Andrews made a motion to set public hearing for UDO 2007-04-09 for May 21, 2007 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Set Public Hearing – 2008 – 2012 Capital Improvement Plan

Hearing no objections, Chairman Jeffrey Jennings scheduled a CIP work session for Thursday, May 10, 2007 at 1 p.m.

Commissioner Mike Andrews made a motion to set public hearing for the Capital Improvement Plan on May 21, 2007 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Acknowledgement of Northeastern Region Workforce Development Professional Month Resolution

The Northeastern Region Workforce Development Board approved a Resolution for *Workforce Development Professional Month 2007* and has requested that this Resolution be entered into the official minutes of the Board.

It is during the entire month of May that individuals are recognized for the value they add to our communities.

The Albemarle Commission's Board adopted this Resolution at their April 19th meeting and Carter C. Dozier, Albemarle Commission, is asking that the Board adopt this Resolution recognizing the month for workforce development professionals.

The National Association of Workforce Development Professionals offers the following definition for workforce development professionals: "Professionals, who directly or indirectly facilitate the process by which individuals identify, train for, attain and maintain employment and self-sufficiency."

North Carolina's Workforce Development Professionals are: Case Managers, Program Directors, Vocational Rehabilitation Counselors, Community College Instructors, Workforce Development Board Members, Human Resource Specialist, Labor Market Analysts, Youth Program Operators, Frontline Staff, Executives, Elected Officials, Office Support Staff, Trainers, Job Developers, Career Development Facilitators.

Commissioner Phil Faison made a motion to acknowledge into the minutes the *Workforce Development Professional Month 2007* Resolution as adopted by the Albemarle Commission recognizing the month for workforce development professionals. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Acknowledgement of Albemarle Mental Health Center's 3rd Quarterly FY 2006-07 Fiscal Monitoring Report

Commissioner Melvin Jeralds made a motion to acknowledge into the minutes the 3rd Quarterly FY2006-07 Fiscal Monitoring Report from Albemarle Mental Health Director Charles Franklin. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Convenience Site Contract – Waste Industries

Mike Andrews made a motion to extend the convenience site contract for three (3) years with a 3% increase in the contract. The motion passed with Commissioners Melvin

Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Award of Audit Contract

RFP's were sent out to six (6) audit firms in the area and the only one to respond was Mason L. Spruill, CPA, who presently contracts with the County for audit services. The fee for the audit submitted by Mason Spruill is \$26,100.00 and should the audit not be postmarked to the Local Government Commission on or before October 31, 2007, this fee will be reduced by \$500.00.

Commissioner Philip Faison made a motion to approve the audit contract with Mason L. Spruill, CPA. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

SOUTH CAMDEN WATER & SEWER DISTRICT BOARD OF DIRECTORS

Chairman Jeffrey Jennings recessed the Board of Commissioners regular meeting and called the South Camden Water & Sewer District Board of Directors meeting to order at 10:35 a.m.

Member Mike Andrews made a motion to adjourn the South Camden Water and Sewer District Board of Directors meeting at 11:48 a.m.

County Manager's Report

County Manager Randell Woodruff reported on:

- Purchasing a truck, trailer and lawn mower for Parks and Rec Dept. and asked that this matter be turned over to the Budget Committee for consideration.
- **Local Emergency Planning Committee**: Commissioner Philip Faison made a motion appoint Commissioner Melvin Jeralds as representative to the LEPC. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.
- Reported on attending County Assembly Day in Raleigh on Wednesday, May 2, 2007.

Closed Session

Commissioner Melvin Jeralds made a motion go into closed session pursuant to G.S. 143-318.11(a)(6) for the purpose of discussing Personnel, and G.S. 143-318.11(a)(5) for the purpose of discussing land acquisition. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 11:14 a.m.

Commissioner Melvin Jeralds made a motion to come out of closed session and back into regular session. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners re-entered regular session at 12:53 p.m.

Chairman Jeffrey Jennings called for any motions.

Hearing no motions, Chairman Jeffrey Jennings proceeded with the meeting.

Adjournment

Commissioner Philip Faison made a motion to adjourn the meeting. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The meeting adjourned at 12:53 p.m.

Jeffrey B. Jennings, Chairman
Camden County Board of Commissioners

ATTEST:

Ava J. Gurganus
Clerk to the Board